

**TIES**  
 Technology and Information Educational Services  
 Executive Committee Meeting

December 20, 2017

Pursuant to due call and notice thereof, the regular monthly meeting of the Executive Committee of TIES, Technology and Information Educational Services, began at 7:30 a.m. on Wednesday, December 20, 2017, in the TIES Conference Center Lexington Room, 1640 Larpenteur Avenue West, Falcon Heights, Minnesota. The meeting was called to order by Mr. Dan Luth (left 8:37 a.m.), Executive Committee Chair. Other members present included: Mr. Mike Bash; Mr. Jim Burgett; Dr. Deb Henton; Mr. David Law (arrived 7:34 a.m.); Ms. Denise Pontrelli; Mr. Rob Rapheal; Mr. Jim Skelly; Dr. Scott Thielman; Ms. Penny Pease, Coordinator Rep; and Dr. Mark Wolak, Executive Director. Also present were TIES Staff Members Jon Daniel, Finance Consultant; Shana Finnegan, Chief Operating Officer; Susan Mussell, General Counsel; and Mr. Corey Tramm, Chief Operating Officer.

Dr. Deb Henton moved, seconded by Ms. Denise Pontrelli, approval of the agenda. The motion carried unanimously.

Agenda Item 5.0: Consent Agenda Items: Dr. Deb Henton moved, seconded by Mr. Rob Rapheal, approval of the consent agenda.

The consent agenda items approval included: the minutes of the November 15, 2017 regular monthly meeting and the Treasurer’s List of Disbursements for the period ending November, 2017, categorized as follows:

<b>Claim payments for November, 2017</b>	
Check:	\$ 2,834,045.75
E-payments:	13,371.43
Wire Transfers:	406,326.11
Totaling:	\$ 3,253,743.29
<b>Payroll for November, 2017</b>	
Direct Deposit:	
Totaling:	\$ 309,265.18
<b>Receipts for November, 2017</b>	
Receipt:	
Totaling:	\$ 1,982,796.48

There were no Personnel items this month.

Agenda Item 6.0: Coordinator Report: Ms. Penny Pease reported on the December TIES Coordinator meeting. Topics included a presentation by Tim Wilson from Edupoint who discussed what it would cost for districts to be on Synergy directly (not through TIES) and what the transfer time would be. Tech Coordinators continued discussion and completion of the uniform template defining their district’s business relationship with TIES.

## Minutes – December 20, 2017

Agenda Item 7.0: Review of Cost Estimates for Choice A – Dissolve Joint Powers Agreement and Choice B – Remain as Joint Powers Agreement and Remodel Governance, Bylaws, and Agreements: The owner district options for Choice A and Choice B were presented. The cost for Choice A to dissolve within two years is estimated at \$72 per student. The cost for Choice B to remain as a JPA means owner districts would need to contribute an additional estimated \$19 per student over 2 years. There would need to be enough districts remaining to total 200,000 students. Executive Director Mark Wolak informed the Executive Committee that TIES leadership is working with district leaders to understand their business relationship with TIES. Following this meeting there is a meeting with owner district superintendents where these options will be presented.

Agenda Item 8.0: Ad Hoc Team Meetings Reports: Governance and Finance & Facility: Reports were given on the Governance and Finance & Facility Ad Hoc Team meetings. The Governance team discussed offering cyber security services statewide through the Minnesota School Boards Association (MSBA), Resource Training & Solutions, and with the National Joint Powers Alliance (NJPA). The Finance team discussed potential buyers of the building and if need for a public bidding process. There was no Human Resources Ad Hoc Team meeting.

Agenda Item 9.0: Past Due Accounts: Mr. Jon Daniel gave an update on accounts that are past due and what is being done regarding collection on these accounts.

Agenda Item 10: Executive Director Report: Dr. Mark Wolak reported that in an effort to mitigate costs, TIES Leadership will be meeting with representatives from NJPA and would like the Executive Committee Officers to attend as well.

Mr. Mike Bash moved, seconded by Dr. Deb Henton, adjournment of the meeting at 9:13 a.m. The motion carried unanimously.

Respectfully Submitted,  
Dr. Deb Henton, Clerk