

TIES
Technology and Information Educational Services
Executive Committee Meeting

November 15, 2017

Pursuant to due call and notice thereof, the regular monthly meeting of the Executive Committee of TIES, Technology and Information Educational Services, began at 8:04 a.m. on Wednesday, November 15, 2017, in the TIES Conference Center Lexington Room, 1640 Larpenteur Avenue West, Falcon Heights, Minnesota. The meeting was called to order by Mr. Dan Luth, Executive Committee Chair. Other members present included: Mr. Mike Bash (arrived 8:10 a.m.); Mr. Jim Burgett; Dr. Deb Henton (arrived 8:11 a.m.); Mr. David Law; Ms. Denise Pontrelli; Mr. Rob Rapheal; Mr. Jim Skelly; Dr. Scott Thielman; Ms. Penny Pease, Coordinator Rep; and Dr. Mark Wolak, Executive Director. Also present were TIES Staff Members Jon Daniel, Finance Consultant; Shana Finnegan, Chief Operating Officer; Susan Mussell, General Counsel; and Mr. Corey Tramm, Chief Operating Officer.

Mr. Jim Skelly moved, seconded by Ms. Denise Pontrelli, approval of the agenda. The motion carried unanimously.

Agenda Item 5.0: Consent Agenda Items: Mr. Jim Skelly moved, seconded by Mr. David Law, approval of the consent agenda. The motion carried unanimously.

The consent agenda items approval included: the minutes of the October 18, 2017 regular monthly meeting and the Treasurer’s List of Disbursements for the period ending October, 2017, categorized as follows:

Claim payments for October, 2017	
Check:	\$ 1,136,162.32
E-payments:	16,621.02
Wire Transfers:	326,544.62
Totaling:	\$ 1,479,327.96
Payroll for October, 2017	
Direct Deposit:	
Totaling:	\$ 304,632.64
Receipts for October, 2017	
Receipt:	
Totaling:	\$ 1,754,737.45

The following change of assignment: Paul Muyskens, Product Manager, increase from .50 FTE to .80 FTE, effective January 2, 2018 and the following resignation: Charlotte Wemple, 1.0 FTE Accounting Specialist, effective November 16, 2017.

Agenda Item 6.0 Coordinator Report: Ms. Penny Pease reported on the November TIES Coordinator meeting. Topics included a presentation from leaders of the University of St. Thomas about professional learning for technology leaders, a review of E-rate by Mary Mehsikomer, a report from Mark Wolak, and an update was given on the February 2018 Technical Leadership Conference. Westonka provided the district profile.

Minutes – November 15, 2017

Agenda Item 7.0 Accept FY16-17 Audit: At the November 10 special meeting, the 2016-2017 audit was presented to the Executive Committee by Mr. Jim Eichten from MMKR. There were no findings in this year's audit. Mr. Eichten complimented TIES staff for their timely work. Dr. Mark Wolak recommended that the 2016-2017 audit be accepted. Dr. Scott Thielman moved, seconded by Mr. David Law, approval to accept the FY16-17 audit. The motion carried unanimously.

Agenda Item 8.0 Recap of November 10 Superintendents' Meeting: A meeting was held with superintendents of owner districts on November 10. Thirty-eight superintendents of the 48 owner districts were present. Dr. Mark Wolak presented them with two choices: Choice A) Dissolve the Joint Powers Agreement or Choice B) Remain as a Joint Powers Agreement and Update Governance, Bylaws, and Agreement. Discussion followed. Another meeting will be held with superintendents in December to provide cost estimates for Choice A and Choice B. A special Joint Powers Board meeting will be held in January for a vote on Choice A and Choice B.

Agenda Item 9.0 Final Preparation for Annual Meeting: Chair Dan Luth discussed the agenda for today's Joint Powers Board Annual meeting. He will conduct a role call for attendance. Thirty-two of the 48 owner districts need to be represented in order to have a quorum. Chair Luth will also conduct a role call vote on approval of the minutes if that should be necessary. Each owner district has two voting members, the superintendent and a school board member rep. After the business meeting is conducted, Jim Eichten from MMKR will report on the FY16-17 audit and Executive Director Mark Wolak will present the Call to Action.

Agenda Item 10.0 Chief Operating Officer Report: Ms. Shana Finnegan shared the uniform template of TIES products and services that will be presented at today's annual meeting. This template will help districts quantify the district business relationship with TIES, will help them decide how to vote in January, and what it will mean to their district if TIES dissolves.

Agenda Item 11.0 Executive Director Report: Dr. Mark Wolak discussed bringing a conflict of interest policy to the Governance Ad Hoc Team for review.

Mr. David Law moved, seconded by Dr. Deb Henton, adjournment of the meeting at 9:39 a.m. The motion carried unanimously.

Respectfully Submitted,
Dr. Deb Henton, Clerk