

TIES
 Technology and Information Educational Services
 Executive Committee Meeting

March 21, 2018

Pursuant to due call and notice thereof, the regular monthly meeting of the Executive Committee of TIES, Technology and Information Educational Services, began at 7:30 a.m. on Wednesday, March 21, 2018, in the TIES Conference Center Lexington Room, 1640 Larpentour Avenue West, Falcon Heights, Minnesota. The meeting was called to order by Mr. David Law, Executive Committee Chair. Other members present included: Mr. Mike Bash; Mr. Jim Burgett; Dr. Deb Henton; Mr. Rob Rapheal; Mr. Jim Skelly; Dr. Josh Swanson (left 9:04 a.m.); Ms. Penny Pease, Coordinator Rep; and Dr. Mark Wolak, Executive Director. Also present were TIES staff members Mr. Jon Daniel, Finance Consultant; Ms. Shana Finnegan, Chief Operating Officer; Ms. Susan Mussell, General Counsel; Mr. Corey Tramm, Chief Operating Officer. Absent: Ms. Denise Pontrelli and Dr. Scott Thielman.

Mr. Jim Burgett moved, seconded by Mr. Jim Skelly, approval of the agenda. The motion carried unanimously.

Agenda Item 5.0: Consent Agenda Items: Dr. Deb Henton moved, seconded by Mr. Rob Rapheal, approval of the consent agenda.

The consent agenda items approval included: the minutes of the, February 21, 2018, regular monthly meeting and the Treasurer's List of Disbursements for the period ending February, 2018, categorized as follows:

Claim payments for February, 2018	
Check:	\$ 1,865,165.39
E-payments:	10,866.39
Wire Transfers:	467,163.42
Totaling:	\$ 2,343,195.20
Payroll for February, 2018	
Direct Deposit:	
Totaling:	\$ 314,017.96
Receipts for February, 2018	
Receipt:	
Totaling:	\$ 2,534,957.30

There were no Personnel items this month.

Agenda Item 6.0: Coordinator Report: Ms. Penny Pease reported on the March TIES Coordinator meeting. MDE presented on data collection and other updates to the state computer system. Mary Mehsikomer reported on E-rate and the filing deadline. Dr. Mark Wolak gave an update on Executive Committee work. St. Francis provided the district profile.

Minutes – March 21, 2018

Agenda Item 7.0: Chief Operating Officer Report:

Agenda Item 7.1: District Payment of \$7 Special Assessment Fee Update: The Executive Committee approved a resolution on October 18, 2017, stating that in order to address a deficit in the budget for FY 2017-2018 a special fee would be charged to each member district of TIES to ensure the ongoing operation of TIES during the remainder of the current fiscal year. The fee is \$7 for each student enrolled as of October 1, 2017, in each member's district.

Invoices mailed in November were based on FY16-17 student enrollment because FY17-18 student enrollment was not available yet from the Minnesota Department of Education. That information is now available and revised invoices for any additional amount due (if applicable) were sent out March 16. Refunds, if applicable, will be sent out by the end of March.

Ms. Shana Finnegan informed the Executive Committee that of the 48 member/owner districts, two districts still have not submitted payment that was due January 1, 2018. Executive Committee members asked Dr. Mark Wolak to reach out to the superintendents in those two districts.

Agenda Item 7.2: Due Diligence with the National Joint Powers Association (NJPA) – Progress Report: Ms. Shana Finnegan reported that the due diligence process is near completion and we are now answering follow-up questions as NJPA works with their lawyers and board of directors. Findings continue to be positive and TIES Executive Committee will have a proposal from NJPA in April. Setting a date in April for NJPA to meet with the Executive Committee was discussed. Also, the Executive Committee and NJPA will present the proposal to the 48 member/owner superintendents on April 25.

Edupoint/Synergy: Ms. Shana Finnegan shared a letter from Robert Weathers, CEO, of Edupoint Educational Systems (EES), TIES partner with the Synergy Student Information System. The letter is formal notice to terminate the Technology Service and Support Agreement with TIES effective June 30, 2018. This will mean that all districts/schools currently using Synergy and hosted and supported by TIES will be hosted and supported directly by EES. A letter from TIES will be sent to Synergy users this week notifying them. The Executive Committee discussed the need to support these districts/schools as much as possible through this transition.

Agenda Item 7.3: Sale of TIES Building/Event Center Property Update: Ms. Shana Finnegan reported that she and Mark Wolak will be meeting with representatives from Cushman & Wakefield about selling the TIES property.

Agenda Item 8.0: Executive Director Report:

Agenda Item 8.1: Superintendent Meeting April 25, 2018: Dr. Mark Wolak reported on the proposed agenda for the April 25 meeting with superintendents. We anticipate that National Joint Powers Alliance will share their vision and proposal.

Agenda Item 8.2: Discuss Proposed Legislation for Lease Levy: Dr. Mark Wolak discussed with the Executive Committee legislation to propose to amend Minn. Stat. 126C.40 Capital Levies. This is in wake of TIES dissolution and districts choosing to leave member/ownership by June 30, 2018. The Executive Committee agreed some type of amended legislation should be proposed and to let school districts know so that they can help lobby for the proposed language changes.

Mr. Jim Skelly moved, seconded by Dr. Deb Henton, adjournment of the meeting at 9:08 a.m. The motion carried unanimously.

Respectfully Submitted,
Dr. Deb Henton, Clerk