

TIES
 Technology and Information Educational Services
 Executive Committee Meeting

February 21, 2018

Pursuant to due call and notice thereof, the regular monthly meeting of the Executive Committee of TIES, Technology and Information Educational Services, began at 7:35 a.m. on Wednesday, February 21, 2018, in the TIES Conference Center Lexington Room, 1640 Larpentour Avenue West, Falcon Heights, Minnesota. The meeting was called to order by Mr. David Law, Executive Committee Chair. Other members present included: Mr. Mike Bash; Mr. Jim Burgett; Dr. Deb Henton; Mr. Rob Rapheal (arrived 7:45 a.m.); Mr. Jim Skelly; Dr. Scott Thielman (arrived 7:45 a.m.); Ms. Penny Pease, Coordinator Rep; and Dr. Mark Wolak, Executive Director. Also present were TIES staff members Mr. Jon Daniel, Finance Consultant; Ms. Shana Finnegan, Chief Operating Officer; Ms. Susan Mussell, General Counsel; Mr. Corey Tramm, Chief Operating Officer and other guests Mr. Dan Luth, school board member from Burnsville-Egan-Savage Schools, and Mr. Bill Bisanz, Director of Acquisitions from REE Living (Real Estate Equities). Absent: Ms. Denise Pontrelli.

Dr. Deb Henton moved, seconded by Mr. Mike Bash, approval of the agenda. The motion carried unanimously.

Agenda Item 5.0: Consent Agenda Items: Mr. Mike Bash moved, seconded by Mr. Jim Skelly, approval of the consent agenda.

The consent agenda items approval included: the minutes of the January 18, 2018 special meeting and January 24, 2018 regular monthly meeting and the Treasurer's List of Disbursements for the period ending January, 2018, categorized as follows:

Claim payments for January, 2018	
Check:	\$ 3,533,351.89
E-payments:	15,731.35
Wire Transfers:	397,918.96
Totaling:	\$ 3,947,002.20
Payroll for January, 2018	
Direct Deposit:	
Totaling:	\$ 309,385.51
Receipts for January, 2018	
Receipt:	
Totaling:	\$ 4,363,398.90

There were no Personnel items this month.

Agenda Item 6.0: Resolution of Appreciation for Executive Committee Member Dan Luth: Chair David Law read the resolution of appreciation for former Executive Committee Member and Chairperson Dan Luth, presented Mr. Luth with a bell and acknowledged his contributions during his 12 years on the Executive Committee.

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Agenda Item 7.0: Appointment to Fill Vacancy on Executive Committee in Category II: Chairperson David Law, per Bylaws, appointed Joshua Swanson, Superintendent of Eden Prairie Schools, to fill the Executive Committee opening in Category II member districts for the remaining term vacated by Mr. Dan Luth. Superintendent Swanson served as a technology leader in several school districts prior to his selection as Superintendent of Eden Prairie Schools. The Executive Committee supported this appointment.

Agenda Item 8.0: Coordinator Report: Ms. Penny Pease reported that there was no January Coordinator meeting due to the TIES Technical Leadership Conference.

Agenda Item 9.0: Chief Operating Officer Report:

Agenda Item 9.1 District Payment of \$7 Special Assessment Fee: The Executive Committee approved a resolution on October 18, 2017, stating that in order to address a deficit in the budget for Fiscal Year 2017-2018 a special fee would be charged to each member district of TIES to ensure the ongoing operation of TIES during the remainder of the current fiscal year. The fee is \$7 for each student enrolled as of October 1, 2017 in each member's district and was to be paid in full by January 1, 2018. Ms. Shana Finnegan informed the Executive Committee that of the 48 member/owner districts, thirteen districts have not submitted payment creating an outstanding balance of \$403,928. Executive Committee members discussed the matter and directed the Executive Director to write a formal letter to the superintendent and school board representative requesting payment immediately. An update will be given at the March meeting. If there is still an outstanding balance, further action by the Executive Committee may be necessary.

Dr. Josh Swanson arrived and was welcomed as the new member of the Executive Committee. (See Agenda Item 7.0)

9.2 Agenda Item 9.2: Due Diligence with the National Joint Powers Alliance (NJPA): Dr. Mark Wolak and Ms. Shana Finnegan reported that the due diligence process continues with the National Joint Powers Alliance (NJPA). Leaders from both TIES and NJPA are meeting several days per week to review all current TIES products and services. Ms. Finnegan shared a mergers and acquisitions document to show the in-depth requirements of this process. Findings so far are positive and TIES Executive Committee should have a proposal from NJPA in April.

Agenda Item 9.3: February 15 Meeting with Infinite Campus: Ms. Shana Finnegan reported on a meeting she had with Mr. Charlie Kratsch, CEO of Infinite Campus, on February 15 to discuss his request for information and seek additional information about his interest in TIES. Mr. Kratsch stated that his interest is to help districts that use Infinite Campus products mitigate costs of dissolution. Ms. Finnegan relayed to Mr. Kratsch an interest in hearing any of his recommendations that would mitigate costs on the part of member districts. Mr. Kratsch was also sent the real estate appraisal of TIES' property and asked to share any recommendations he might have on selling the property.

Agenda Item 10: CLOSE MEETING: Mr. David Law moved, seconded by Dr. Scott Thielman, approval to close the meeting for discussion of the TIES building/event center property pursuant to Minnesota Statute 13D.05 Subd. 3 (c) (1-3). The motion carried unanimously.

Agenda Item 11: OPEN MEETING: Mr. Jim Skelly moved, seconded by Dr. Deb Henton, approval to open the meeting. The motion carried unanimously.

The sale of the TIES building/event center property was discussed and a report was given by Alex Bisanz, Director of Acquisitions, Real Estate Equities, regarding real estate market opportunities and conditions.

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Mr. Bisanz agreed to conduct due diligence to identify a solution for the sale of the building and property. His professional services and engagement from October 2017 to now was completed at no cost to TIES membership. Mr. Bisanz indicated that his firm is no longer interested in proceeding with a purchase agreement. The Executive Committee will seek a new broker to assist in listing the building and property for sale through a public bid process.

Agenda Item 12: Executive Director Report: Dr. Mark Wolak reported on a conversation with Tom Melcher from the Minnesota Department of Education regarding the lease levy and how districts leaving ownership are affected. This will be discussed further at an upcoming Executive Committee Officers meeting.

Mr. Jim Skelly moved, seconded by Dr. Deb Henton, adjournment of the meeting at 9:14 a.m. The motion carried unanimously.

Respectfully Submitted,
Dr. Deb Henton, Clerk