

REGULAR MEETING MINUTES OF THE SOURCEWELL TECHNOLOGY BOARD OF DIRECTORS

Tuesday, August 20th, 2019

Sourcewell Technology

2340 Energy Park Dr, St. Paul, MN 55108

Chair Zylka called the Regular Meeting of the Board of Directors to order at 6:01 pm with the following members present: Bill Harvey and Andrea Cuene; Barb Neprud, Mark Gerbi, Sharon Thiel, Scott Veronen, Sara Nagel, Ryan Thomas, Greg Zylka and Mike Wilson attended by ITV. Also present were; Chad Coquette, Susan Nanik, Mike Carlson, Jamie Loken, Jeremy Schwartz, Paul Drange, Bob Seward, Jonathan Daniel, Anita Toth, Liz Wambeke, Josh Meech, Heather Pickett, and Danielle Wadsworth, Sourcewell Technology and Sourcewell Staff.

Mr. Wilson moved, seconded by Mr. Veronen to accept the agenda as presented. Motion carried.

Ms. Neprud moved, seconded by Ms. Nagel to accept the Minutes of the Regular Board Meeting held on June 18, 2019. Motion carried.

Mr. Carlson and Mr. Daniel presented the monthly Financial Report of Cash, Revenues, and Expenditures and FY 18/19 Budget Review.

Ms. Neprud moved, seconded by Mr. Thomas to approve the check register and treasure's report of cash, revenues, and expenditures and to pay all vendor disbursements #302950 to #303197. Motion carried.

Ms. Neprud moved, seconded by Ms. Thiel to approve the electronic fund transfer activity report and to pay all electronic fund transfers #V901064 to V901163. Motion carried.

Mr. Loken, Mr. Seward, and Ms. Toth presented a Sourcewell Technology Business Update.

Mr. Wilson moved, seconded by Mr. Gerbi to approve the following Board Policies:

- a. Code of Ethics
- b. Respectful Workplace
- c. Gift Policy
- d. Budget Policy
- e. Capital Asset Management Policy
- f. Reserves Policy

Motion carried.

Ms. Nagel moved, seconded by Mr. Gerbi to:

Approve hiring the following:

- a. David Brace, Portfolio Account Sales Rep, effective July 15, 2019
- b. Julie Page, Sr. Group Manager Product Portfolio, effective August 1, 2019

Reassign the following:

- c. Charlie Meier, IT Technical Product Manager, effective July 1, 2019

And open the position of Manager of IT Management.

Motion carried.

Mr. Thomas moved, seconded by Mr. Veronen to adjourn the meeting at 6:57 pm. Motion carried.