

REGULAR MEETING MINUTES OF THE SOURCEWELL TECHNOLOGY BOARD OF DIRECTORS

Tuesday, January 15, 2019

Sourcewell Technology Conference Center
1667 Snelling Ave N., Falcon Heights, MN 55108

Sourcewell Conference Rooms 3 & 4
202 12th St. NE, Staples, MN 56479

Chair Zylka called the Regular Meeting of the Board of Directors to order at 4:01pm with the following members present: Barb Neprud, Mark Gerbi, Sharon Thiel, Scott Veronen, Sara Nagel, Ryan Thomas, Kim Chapman, Bill Harvey and Greg Zylka. Also present were Julie Frame, Metro ESCU, Ex-Officio; Chad Coauette, Susan Nanik, Marcus Miller, Mike Carlson, Travis Bautz, Jamie Loken, Jeremy Schwartz, Paul Drange, Susan Mussel, Anita Toth, Shana Finnegan, Bob Seward, Jonathan Daniel, June Moore, Phil Berg, Ashley Powers and Danielle Wadsworth, Sourcewell Technology and Sourcewell Staff.

Ms. Nagel moved, seconded by Mr. Gerbi to accept the agenda as presented. Motion carried.

Ms. Neprud moved, seconded by Mr. Veronen to accept the Minutes of the Regular Board Meeting held on November 20, 2018. Motion carried.

Mr. Gerbi moved, seconded by Ms. Neprud to approve Sourcewell Technology FY 2018/2019 Budget. Motion carried with Ms. Thiel, Ms. Nagel, Ms. Neprud, Mr. Gerbi, Mr. Thomas, Mr. Harvey, and Mr. Chapman in favor, and Mr. Veronen voting against.

Mr. Loken and Ms. Nanik presented a Sourcewell Technology Building Update.

Ms. Thiel moved, seconded by Mr. Gerbi to approve the Management Agreement between Sourcewell and Sourcewell Technology. Motion carried.

Mr. Harvey moved, seconded by Mr. Chapman to approve the Sourcewell Technology projected hires for FY 18/19. Motion carried.

Ms. Thiel moved, seconded by Mr. Chapman to approve the following Position Descriptions and open positions:

- a. Account Manager (x4)
- b. Customer Services Delivery Manager
- c. Product Portfolio Manager
- d. National Account Manager

Motion carried.

Mr. Veronen moved, seconded by Ms. Nagel to approve hiring:

- a. Jon Larson, Network Engineer I, effective January 2, 2019
- b. Dorothy Harmon, Temporary Guest Services, effective January 3, 2019 through February 28, 2019

Motion carried.

Ms. Neprud moved, seconded by Mr. Gerbi to accept the resignation of the following:

- a. Wendy Hanson, Workshop Coordinator, effective December 31, 2018
- b. Katie Kimsey, Client Service Representative, effective January 4, 2019
- c. Connie Leuer, Administrative Assistant, effective January 25, 2019

Motion carried.

Ms. Nagel moved, seconded by Mr. Harvey to accept the Retirement of Don Zachor, Computer Operator, effective February 22, 2019. Motion carried.

Mr. Loken presented a Sourcewell Technology Business Update.

Mr. Thomas moved, seconded by Ms. Nagel to adjourn the meeting at 5:01pm. Motion carried.